



METRO FOOTHILLS HEALTHCARE COALITION

MEETING INFORMATION

Date: Tuesday, February 6, 2018

Time: Lunch served 11:45 am, Meeting 12:00-1:00 pm

Location: Jefferson County Public Health, Parfet Building, 645 Parfet St, Lakewood, CO 80215

Meeting Room: Mt. Bierstadt Room, 1st floor to the right of the reception area

MINUTES

- **Arrive, sign in, grab lunch**
- **Welcome & Introductions – Janelle (5 mins)**
- **Review Previous Action Items – Janelle**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
If you are interested in becoming a Closed POD, contact the appropriate person for your jurisdiction: Christine Billings (cbilling@co.jefferson.co.us) for Jeffco & Gilpin; Cali Zimmerman (Cali.Zimmerman@dhha.org) for Denver; Megan Nies (meganlnies@gmail.com) for Broomfield; Donna Kline (dkline@co.clear-creek.co.us) for Clear Creek.	All	On-going
Member Spotlight - email Janelle and Lisa if you would like to be featured on the website. Large increase in the number of people joining. Volunteer to include yourself on the member spotlight webpage	All	On-going
Contact Ginny Schwartz (ginnys@allclearmg.com) if interested in participating in a Disaster Book Club. Next book is <u>One Second After</u> by William R. Forstchen. Meeting will be in April, location TBD.	All	On-going
MCI Homework assignment (see past Minutes and PPT)	All	On-going
Stay updated about new CMS emergency preparedness rule webinars, workshops, and training on MFHCC website .	All	On-going
Send “Non response response” process to Jefferson County agencies	Janelle, Christine	3/31/18
Contact Diana Delgado (ddelgado@eatonsenior.org) if interested in serving as a volunteer Subject Matter Expert at active shooter exercise on Feb. 13th from 10am-12pm in Denver.	All	2/10/17
Email Janelle and Lisa if you are interested in any of these: (1) Serving as a minute taker for one month in 2018 or (2) You could host 60-70 people at an MFHCC meeting during any month in 2018.	All	On-going
North Central Region EMS Subcommittee agenda item to be added to MFHCC meeting agendas	Lisa and Janelle	DONE
James will be arranging a demo with the AeroClave company and will pass along demo date to Lisa/Janelle to share with MFHCC.	James Robinson	DONE
Send JCPH PHEOP Memo & Summary to all members	Janelle	DONE

Send Winter Storm Exercise AAR/IP to all members	Lisa and Janelle	DONE
Send "Preparing for Winter Weather in Colorado" pdf to relevant parties for review. The final bulletin will be sent with the Feb. Meeting Minutes and is saved to the website . Let Lisa and Janelle know any feedback or if links do not work, etc. A huge thanks to Anjanette Hawkins (JCPH) for developing this for our chapter, and to our members that provided feedback!	Lisa and Janelle	DONE

Agency Updates - All – Lisa (15 mins)

Arvada Fire - Dave Mitchell

- They set the dates for the Safety Fair and individuals are welcome to contact Dave (dave.mitchell@arvadafire.com) if they have information to share with the public. The Safety Fair will be Sept 29th and Shots for Tots will be held on Sept 29th, Nov 3rd and Dec 1st.

Allison Care Center – Amber Carlson

- The agency is going back to basics with fire drills. In the new way they are performing drills they have been training staff to understand that there are times when crossing the fire doors is necessary, for example when you are evacuating you have to cross the fire doors. Have scheduled town halls to talk about when and when not to cross fire doors.

Colorado Healthcare Association (CHCA) – Susan Hanson

- Ginny of All Clear Emergency Management Group will host [a training on Feb 27th](#) at CHCA on the "How to" of the exercise requirement of the CMS emergency preparedness rule. Program is open to members and non-members.

Jefferson Center for Mental Health (JCMH) - Tom Olbrich

- JCMH will offer psychological first aid class, which is different than mental health first aid. Will talk about strategies and interventions to use immediately after disasters. Program is open to health care coalition members.

Denver Health Paramedic Division - James Robinson

- Observed moment of silence for three law enforcement officers recently killed in line of duty. Acknowledged the sacrifices of Deputy Micah Flick, Deputy Zackari Parrish, and Deputy Heath Gumm.

Member Agency Spotlight: Member Agency Spotlight: WestLake Care Community – Pam Rios-Menter (15 mins)

- See [PPT slides](#). Mentioned that long term care agencies now have 185 new pages of regulations, many went into effect November of 2016. Took agency four months to complete an Emergency Operations Plan, and another set of regulations will go into effect November of 2019.
- Long term care is highly regulated and there is a question of where we will find care givers in the future.
- Placing individuals in long term care can be difficult on their families since they don't know anyone at the facility. WestLake focuses attention on helping the families through this process.
- Staff members are trained to treat individuals with mental health issues and personality disorders.
- Residents are involved in committees and they serve as "problem solvers." The Employee Councils help make recommendations, improve retention, and improve the facility.
- Minimum age of residents is 21 years of age.

North Central Region Healthcare Coalition (NCR HCC) – Michelle Deland (5 mins)

- See [PPT slides](#). The NCR HCC received 18 applications for funding and eight were accepted. Three entities have similar program goals so they were asked to work together.
- Governance Board will send out Preparedness Plan by the end of March to address sustainability of coalition. Will solicit feedback from members.
- Coalition surge test – This will be a low/no notice functional exercise in the near future. Asking for bed counts to be reduced by 20%. Contact Michelle Deland (mdeland@ncrhcc.org) if you would like to participate in the

planning group.

- Standardizing roster – This is drafted and is being piloted by governance board members. Request to complete will be sent in mid to late February. Please be sure to respond or you will drop off the distribution list for Metro Foothills Healthcare Coalition and other emails/communications related to any North Central Region (NCR) HCC communications. Electronic signature will be required showing commitment to attend and participate in the healthcare coalition
- Logo – New colored NCR HCC logo coming soon and Janelle helped design it!
- Consolidated website coming soon.
- Governance board just completed a coalition assessment tool (CAT) for the Assistant Secretary for Preparedness and Response (ASPR) to help identify strengths and weaknesses.
- Next Governance Board meeting is scheduled for Feb 27th at Trailhead Institute from 2-4pm. However, this date may change due to the Colorado Emergency Managers Association conference.

Ancillary Healthcare Workgroup Update – Diana Delgado (5 mins)

- Open to all NCR Healthcare Coalition members working in ancillary services.
- Meetings are held after healthcare coalition meeting each month from 1:45-2:45 pm.
- To join the workgroup, contact Michelle Deland mdeland@NCRHCC.org
- Save the Date! – May 7th Functional Exercise - All Clear Emergency Management helping with Emergency Preparedness Summit to take place May 7th at Summit Conference and Event Center in Aurora.
- We are looking for three representatives from the Ancillary Healthcare Workgroup to participate in the April 4th North Central Region Cross Jurisdictional Health and Medical Workshop. See Diana’s email from 1/29/18 for details.

Combined EMS Planning and Preparedness Workgroup update

- Next EMS meeting will be March 7th in Conference Center at St. Anthony Hospital in Lakewood.
- Grants for hospital providers, EMS, and fire are closing on February 15th.
- Projects – AeroClave has many uses for correctional facilities, inpatient units, etc. Difficult to find one group to purchase item for all agencies and then get reimbursed. Will create template for each individual agency to submit for grant approval by Feb 15th.
- Bus project details are still being worked out. Working on concept of operations. Bus can be configured to accommodate vertical and horizontal patients.
- Working on patient tracking within EMSsystem and EMTrack. This continues to be a priority.

Trainings and Events – Janelle and Lisa (5 mins)

See [PPT slides](#).

- An 800 MHz radio training will be held March 6th from 11:00-11:45 am just before the next meeting. Bring your own radio.

Review New Action Items – Lisa

CURRENT ACTION ITEMS

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Volunteers needed for Medical Surge Coalition exercise planning workgroup. Email Michelle Deland (mdeland@ncrhcc.org) to participate in the workgroup.	Michelle Deland	2/16/18
A new method to collect MFHCC membership info will be sent out soon. ALL MEMBERS must enter their information into it to remain on Healthcare Coalition distribution lists.	All Members	2/28/18
Arvada Fire will host a Safety Fair on Sept 29th and Shots for Tots will be held on Sept 29th, Nov 3rd and Dec 1st. Contact Dave Mitchell (dave.mitchell@arvadafire.com) if you would like to participate.	Dave Mitchell	September

****NEXT MEETING WILL BE HOSTED AT ALTERNATE LOCATION****

March 6, 2018, 12:00-1:30 pm
 Presbyterian/St. Luke's Medical Center
 1719 East 19th Ave., Denver, CO 80218
 Colorado North Conference Room